

Warehouse Support - Oasis

[Oasis Leisure Center](#)

Winnipeg, MB

\$13 - \$15 an hour - Full-time, Permanent

Apply now

Purpose of Position:

The purpose of our Warehouse Associate is responsible for fulfilling the logistics behind receiving, processing and storing inventory according to purchase orders and store policy. They also ensure that shipping schedules are met with attention to detail to ensure timely delivery and loss prevention.

POSITION DUTIES AND RESPONSIBILITIES Major responsibilities of the position

- Provide solutions and process orders for retail and construction projects

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- Ensure the showroom and warehouse is kept clean and functional.
- Restocking retail inventory.
- Maintain the cleanliness and organization of the inventory and shelves.
- Label stock, organize and clean the warehouse
- Ensure all items received are correct and accurate.
- Completes operational requirements by assisting in creating a positive work environment for all team members, maintaining a working relationship with all
- Perform quality checks on all incoming products to ensure there are no damaged or defective products.
- Prepare products safely and on time for construction
- Any other duties asked by the Branch Manager

KNOWLEDGE AND SKILL REQUIREMENTS

- Ability to lift up to 50lbs, as many products are cumbersome and heavy
- Ability to maintain a high level of physicality for prolonged periods and working primarily standing

- Experience working in a fast-paced environment while maintaining attention to detail
- Customer service focus is beneficial to ensure a positive customer experience by shipping items to a high standard
- Ability to problem solve quickly and prioritize daily tasks according to their importance.
- Interpersonal skills are essential, as working as a team is vital to maintaining and organized warehouse.
- Ability to operate forklift, pallet jack and other warehouse equipment
- Adequate knowledge of warehouse data system
- Team player with organizational skills
- Ability to lift and move heavy products
- High school diploma or equivalent
- Analyzing Information
- Judgment
- Reporting skills
- Quality Focus
- Result Driven
- Strong customer service focused
- Attention to detail.
- Working knowledge of Microsoft Office
- Proficient both written and verbal communication.
- Ability to strategically think.
- Advanced troubleshooting and handle multiple priorities.
- Must be results orientated.
- A minimum of 2 years of proven experience in a Warehouse Support role.
- High level of self-motivation with ability to take initiative.
- Experience within the Pool and Spa industry considered an asset.

WORKING CONDITIONS

- Interacts with employees, various management levels and the public at large.
- Ability to lift up to 50 lbs.
- Repetitive work.
- Overtime may be required.
- Environment can be noisy at times.

CORE VALUES How we behave and the actions we take

Customer Service: We go to extraordinary lengths to satisfy, delight and wow our customers - We aim to exceed their expectations, and make them advocates for our business. We are constantly improving our value to customers by providing extraordinary service, solutions, and high quality products.

Energized Work Environment & Teams: Our success is a result of our commitment to a work environment that motivates employees to grow and succeed – individually and as a team. We recognize and reward our employees efforts, skills, and results.

Getting Better Together: We improve and grow together by unleashing our collective creativity and intelligence.

Family: We are a family. We respect and appreciate each other, encourage each other to grow, and treat each other with appreciation, honesty, kindness, and humility.

Work/Life Balance: We strive to strike a balance between personal and professional life; promoting the health and well being of all of our employees. We are focused on building a positive family culture in which employees come to work energized right across our organization.

Best People: Attract, develop, and retain the best talent for our business and encourage that talent to grow personally and professionally to achieve engagement, happiness, and success. We create a supportive work environment by consistently demonstrating a can-do, positive attitude.

Job Types: Full-time, Permanent

Salary: \$13.00-\$15.00 per hour

Schedule:

- 8 hour shift

Experience:

- Warehouse: 2 years (preferred)

Expected start date: 2022-04-25